

**MARINE CORPS AIR STATION BEAUFORT
OFFICERS' SPOUSES' CLUB
POST OFFICE BOX 9119
BEAUFORT, SOUTH CAROLINA 29904**

2010 CONTINUING EDUCATION SCHOLARSHIP

Dear Student,

The Marine Corps Air Station Beaufort Officers' Spouses' Club is pleased that you are applying for one of our annual tuition scholarships. These scholarships are merit based.

Complete the attached application fully and legibly. Please type the forms if possible. To receive a copy of the application electronically please send a request to the email listed below.

The scholarship package shall be postmarked no later than **April 23, 2010**. Applications postmarked after April 23, 2010, will not be considered. Mail the completed application to:

Marine Corps Air Station Beaufort
Officers' Spouses' Club
Attn: Scholarship Committee
Post Office Box 9119
Beaufort, South Carolina 29904

All applicants will be notified on or before *May 11, 2010*, of our decision with regard to your application. To ensure that your application is given the full consideration it deserves, please follow the procedures and requirements very carefully. If you have any questions, please feel free to contact Madonna Klassa at (843) 379-4710, or send email inquiries to mklassa@gmail.com.

Sincerely,

Madonna M. Klassa
Scholarship Committee Chair
MCAS Beaufort Officers' Spouses' Club

Enclosures: (1) Continuing Education Scholarship Eligibility
(2) Tuition Scholarship Application



- (3) Activities List
- (4) Checklist

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CONTINUING EDUCATION STUDENT SCHOLARSHIP ELIGIBILITY

The Marine Corps Air Station Officers' Spouses' Club is pleased to sponsor scholarships for continuing education students who are pursuing an undergraduate college or technical degree. These students will be selected to receive an award by a representation of the Officers' Spouses' Club by a blind vote based on the following policies and qualifications. The MCAS Beaufort OSC will distribute scholarship funds totaling \$5,000. The number of and amounts of the scholarships will be determined in May 2010.

POLICY:

- A. These are *tuition scholarships only*. Any applicant who accepts a full scholarship at any college, university or technical school is not eligible to receive a scholarship. Also, an applicant who accepts an appointment to any of the military service academies or a fully subsidized ROTC or NROTC program is ineligible for a scholarship. Applicants receiving any such awards should notify this Committee immediately. This is a scholarship for students pursuing an *undergraduate* degree. Graduate students are not eligible.
- B. In determining the recipients, the Committee will consider the applicants' scholastic achievement, character, school and community service, extra-curricular activities and plans for utilizing advanced education. MCAS Beaufort OSC does not discriminate or make determinations based on race, color, religion, sex, handicap or national origin.
- C. These scholarships shall be awarded to a dependent of either a Navy or Marine Corps service member on active duty, retired or deceased. Said dependent must be pursuing an undergraduate degree. The remarriage of a widowed spouse will terminate their eligibility for the scholarship program.
 - 1. **If the applicant's sponsor is active duty, the service member must be currently stationed at MCAS Beaufort.**
 - 2. **If the applicant's sponsor is deceased or retired, the sponsor must have been stationed at MCAS Beaufort, at some time in his/her service career AND the retired sponsor must currently reside in Beaufort County.**



STUDENT QUALIFICATIONS:

- A. Must have maintained a 2.5 GPA in college or have been in *upper 50%* of high school graduating class.
- B. Scholarships will be awarded in *May 2010*, however; an acceptance letter from the higher education institution of the applicant's choice must be submitted prior to the distribution of any funds.
- C. Must agree to use the award *solely for tuition* in connection with advanced education for him/her the school year following the award.

REQUIREMENTS:

Applicants must submit the following by the deadline of April 23, 2010. If the following requirements are not received by the deadline, your application cannot be considered.

- A. Tuition scholarship *application* (typed or in black ink).
- B. Activities list.
- C. *Non-official Transcript of grades including adviser/counselor's notation and signature.*
- D. *Two (2) letters of recommendation*, preferably one (1) from a teacher and one (1) character reference from an adult (other than relatives) who has observed the applicant in a role of responsibility. For example, a pastor or employer.
- E. Copy of the applicant's current Uniformed Services ID Card/DEERS card (front and back).

PROCEDURES:

- A. All eligible applications postmarked on or before April 23, 2010, will be considered. The applications are sorted and compiled by the Scholarship Committee and then presented to the Voting Committee (a representation of the MCAS Beaufort OSC) for a blind vote based on the aforementioned qualifications. The Voting Committee will rate the applications and choose the recipients based on their ranking.
- B. There is one (1) question attached to this application. Please address the question according to the instructions provided.
- C. Names of all applicants will be kept strictly confidential during the voting process. No person from the Scholarship Committee shall serve on the Voting Committee and vice versa.
- D. Recipients will be notified on or before May 11, 2010.
- E. Recipients will be invited to attend the Scholarship Awards Ceremony in *May 2010*, for presentation of the award. Appropriate news releases will be arranged.



- F. A letter and certificate of award from the MCAS Beaufort OSC will be presented to each recipient at the awards ceremony.
- G. At the beginning of the recipient's next semester of continued education, the actual check for the scholarship will be sent to the institution chosen by the recipient with a letter explaining administration.
- H. If the recipient accepts a scholarship but becomes unable to complete the first full semester of higher education, the institution will be asked to return the balance of any scholarship funds remaining.
- I. If the recipient becomes unable to accept a scholarship, the next rated recipient will be selected and notified.



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**TUITION SCHOLARSHIP APPLICATION
CONTINUING EDUCATION STUDENT**

Complete Name _____

Military Sponsor's Name _____

Complete Current Address and Phone _____

E-mail Address _____

Military Sponsor's Branch of Service and Unit (if active duty) _____

Dates of Military Sponsor's Tour of Duty and Unit at MCAS Beaufort (if retired or deceased) _____

Have you *received* any other scholarships to date? _____

If yes, please list scholarships received and the award amounts _____

Please also list any programs or scholarships for which you have *applied* or plan to apply _____



Short answer questions (please limit each response to the space provided):

1) Which school do you attend, and what is your major?

2) What is your ultimate educational goal?

3) What are your professional / career goals?

An advisor/counselor's notation and signature are included with a copy of my transcripts, which will be submitted on or before April 23, 2010. I hereby certify that the information given in this application is true and accurate, to the best of my knowledge.

Applicant's Signature _____



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ACTIVITIES LIST

Name _____

Address _____

Sponsor _____ Telephone Number _____

Please include activities from the past 2-4 years. If you recently moved to Beaufort, please include activities from previous schools or residences.

HONORS AND AWARDS RECEIVED
(School and/or Community)

<i>Honor or Award</i>	<i>Grade/Year</i>
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

SCHOOL ACTIVITIES
(Include offices held, club memberships, athletic participation, etc.)

<i>Activity</i>	<i>Position</i>	<i>Grade/Year</i>
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____



COMMUNITY ACTIVITIES

(Include church and community service activities, community athletic organizations, civic participation, etc.)

<i>Activity</i>	<i>Position</i>	<i>Grade/Year</i>
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

EMPLOYMENT HISTORY

(All work experience for the past four (4) years)

<i>Place of Employment</i>	<i>Position</i>	<i>Dates</i>
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

OTHER ACTIVITIES NOT COVERED ABOVE



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ESSAY QUESTION

The essay question must be answered in the following format: a **one** page response using a twelve (12) point Times New Roman font, single spaced with one (1) inch borders and a header with the question inserted.

MCAS Beaufort OSC Scholarship Essay Question:

How has your education enhanced your lifestyle and your family's lifestyle? How will you use your education to inspire others?



CHECKLIST

Utilize this checklist to ensure all required documentation is included with your application package. Failure to provide the required information will disqualify your application from being considered.

- This checklist
- Scholarship Application two (2) pages
- Activities List two (2) pages
- Non-official Transcript of grades including advisor/counselor's notation and signature
- Two (2) letters of recommendation
- Response to essay question
- Copy of the student's current Uniformed Services ID Card/DEERS card (front and back)

